

## **Transit Information:**

1. There is one South bound Convoy daily from Port Said to Suez
  - The Limit Line is South of **Lat. 31° 28' .7 N**: This Lat. is limited by Long. **32° 00' .27 E & Long. 32° 37' .43 E**
  - The Limit Time for all vessels joining the convoy is **2300** hrs
  - The convoy starts at **0330** hrs.
2. Vessels must cross Limit Line before Limit time to be allowed to join the convoy with normal canal dues. Vessels can still join the convoy if crossing Limit Line after Limit Time on the following occasions:
  - Vessels arriving after **2300** hrs till **2400** hrs can still join the convoy against the payment of surcharge equal to **5%** of the normal transit dues with a maximum of 12500 SDR
  - Vessels arriving after **0000** hrs till **0100** hrs can still join the convoy against the payment of surcharge equal to **10%** of the normal transit dues with a maximum of 25000 SDR
  - Vessels arriving after **0100** hrs may still join the convoy (if the convoy situation permits), against the payment of a surcharge equal to **12%** of the normal transit dues with a maximum of 30000 SDR.
3. Vessels may get fined in the following occasions:
  - If vessel is booked to join the convoy after sending exact ETA and fails to cross limit line in time or join the convoy for any reason, a fine of Us \$1000,- ~ Us \$3000,- will be charged to the vessel before being allowed to join the convoy again
  - If vessel is booked to join the convoy after sending exact ETA, vessel arrived in time and was enlisted in the convoy by the SCA, but was unable to join the convoy for any vessel-related reason then A fine of Us \$ 5000,- will be charged to the vessel before being allowed to join the convoy again.
  - All above-mentioned costs are to be against official receipts



### **Transit Information (Continued):**

4. Vessel must contact Portsaid port control before arriving outer anchorage and after dropping anchor by VHF CH. 12 – 16. Also Please hoist black ball over flag Gulf by day . and 3 all-round with lights is vertical line over your mast by night to signal that pilot is required.
5. Please make sure you advise us with your ETA 15 – 10 – 5 – 3 – 2 – 1 day prior to arriving.
6. Our Portsaid boarding representative will board the vessel upon arrival and are as follows:
  - Mr. Yehya El Sayed – Tel. +201284559904
  - Mr. Mohamed El Araby – Tel +201223308679
  - Mr. Ahmed El Sayed – Tel. +201229982330
7. Please co-operate and arrange the following:
  - Original of Ship's Register + 3 copies
  - Original of S.C SP Tonnage Certificate + 3 copies
  - 5 copies of stamped crew list.
8. Please advise MMSI and Arrival Draft

### **Upon arriving, Suez Canal Surveyor shall board the vessel. Please prepare a separate file with the following documents ready:**

1. Suez Canal Transit Forms (As per attached)
2. Certificate of Registry (one copy)
3. Certificate of Classification (one copy)
4. Suez Canal Special Tonnage Certificate attached with calculation sheet if any (one copy of all pages available)
5. Cargo Manifest (one copy of full set for different discharging ports). If Cargo Manifest is not available, please make sure any of the following is available:
  - Bill of lading, or
  - Mate's Receipt, or
  - Certificate of Quantity
6. Final Stowage/Cargo Plan (one copy)
7. Out of Gauge (OOG)/Oversized Container List. Declaring:
  - Stowage Position
  - Container Number
  - Type (20',40' or 45')
  - Over-height (upper) of the extension
8. Crew List (one copy)
9. Passenger List, if any (one copy)

10.A detailed list declaring full dimensions in meters (LxBxH) supported by a packing/load list for the following:

- All closed wooden boxes/cases on deck
- Tanks on deck
- Fabricated houses on deck

11.Floating Units declaration. Declaring full dimensions of hull and accommodation in meters (LxBxH). Accompanied by drawings and Suez Canal Special Tonnage Certificates for above mentioned floating units, if available.

12.Heavy Units Declaration. Declaring the heaviest units on board, description of these units, location where it is stowed on the vessel (on/under deck) and the quantity of each in metric tons.

13.Military and IMO cargo declaration :-

- for the military , Declares how many units and the quantity in metric tons.
- for IMO cargo 1 and 7 , declares every item in those mentioned in metric tons (gross weight).

14. If the vessel is chartered or belonging to any Naval Department, kindly prepare an official letter attached with charter party

P.S. The above-mentioned documents are the most recent requirements by Suez Canal Inspector. However, please be informed that in some special cases and according to management instructions, Suez Canal Inspector may ask for more/different drawings and documents.

**Quarantine Doctor will board the vessel. Please prepare renewed S.S.C.E.C for him to check.**

### **Mooring Boats + Projector**

1. 1 or 2 mooring boats, each carrying 3 crew members, will be supplied to the vessel. Please arrange for all lifting material and methods as well as accommodation for mooring boats crew members.
2. If the vessel has own projector, an electrician shall board the vessel and accompany it all the way to the end of the canal. If projector is unavailable, Suez Canal Authority shall supply a floating projector which will be disembarked at the end of the canal. Please inform us ahead about the availability of projector on board the vessel

\*\* If you require any provisions, please contact our office directly.

**In case that Vsl. Will transit for 1<sup>st</sup> time, registration will be done**

**Accordingly and the S.C. surveyor will request the following document :-**

- 1- General Arrangement plan ( original drawing all pcs / sheets ).
- 2- Capacity plan ( original drawing ).
- 3- Engine Room Arrangement plan / Machinery Arrangement or / Engine room layout ( original drawing all pcs ).
- 4- Accommodation plan ( original drawing all pcs / sheets ).
- 5- Sounding book ( W.B & F.O ).
- 6- Suez canal special tonnage cert. attached with calculation sheet, if any ( all pages three copies )if not, kindly prepare an official letter declare and certify that there is no Suez canal special tonnage certificate on board.
- 7- Certificate of Registry ( three copies ).
- 8- Certificate of classification ( three copies ).
- 9- International tonnage cert. ( three copies ).
- 10- Suez canal transit forms .

**Please note the following articles of Rules of Navigation**

**Art., 12 - Booking for Transit:**

1. Vessels may book for transiting the Canal. The booking notice shall reach the Suez Canal Port Offices not later than four days prior to the transit It must contain the name, date and nationality of the vessel, her type (Container, RoRo, .... etc.), her particulars such as draught, length overall, beam, SC.G.T., SC.N.T. and D.W.T. ... etc.
2. Vessels booking for fixed date will have priority to join the convoy on that date, if they arrive within the limit time defined by the present Rules.
3. Booking can be cancelled or altered by notice to the SCA Offices at least 12 hour before the date booked for, otherwise, the vessel shall be charged with (1000 U.S. Dollars). In case of ULCC's, VLCC's, LNG and similar vessels this charge will be (3000 U.S. Dollars) <sup>(1)</sup> due to the special arrangements made by the SCA, such as escorting by tugs ... etc.
4. Vessels arriving without previous booking will catch the convoy if the capacity of movement in the Canal permits, otherwise they may join the following convoy.

---

(1) See Art., 105. page 201

**Art. 20 – Mooring Boats :**

- 1. Vessels transiting the Canal must have mooring boats as mentioned hereafter hired from the Suez Canal Mooring Company approved by SCA. In case no motor mooring boats from the said company are available, ship's boats if suitable for mooring <sup>(1)</sup> in the Canal can be used and must be manned by shore crew, hired from the SC Mooring Company; each boat is to be manned by three men.**
- 2. One motor boat or zodiac whatever its kind for vessels up to 5000 SC.G.T.**
- 3. Two motor boats for vessels over 5000 SC.G.T.**
- 4. Ships may ask for additional motor boats according to Masters request. These motor mooring boats must be in constant readiness for lowering to run the ropes to the mooring posts or bollards without any delay during the transit of the vessel.**
- 5. Ships must be fitted with well-maintained lifting appliances capable of lifting mooring boats of 3 tons weight (Including crew members).**
- 6. Ships may carry extra mooring boats as passengers for the interest of navigation. However, L.P.G, L.N.G, and Loaded Tankers are not allowed any extra boats.**
- 7. The handling of mooring boats must be carried out safely, well clear from the ship's propellers.**
- 8. Masters are requested to reduce speed during the lifting or lowering operations of mooring boats, an officer must be in charge, to avoid accidents that may endanger the life of mooring crew.**
- 9. If the vessel has no means of lifting mooring boats and ship's boats <sup>(2)</sup> are not suitable for mooring in the Canal, the vessel shall not be allowed to transit the Canal unless escorted by imposed tug .**

---

**(1) Open type with inboard motor lifeboat**

**(2) Closed type lifeboat .**

**Pls don't hesitate to contact us any time , with Avery pleasant and smooth transit .**

**EMCO / OPS**